



EASTERN COLORADO BANK

Bill Pay Making a Rush Payment

Paying bills has never been easier or more convenient!

Step 1

Once you have added a person or company to your Payment Center, you can start paying bills. Simply locate the biller in your Send Money list, enter the **Amount** due and select your **Deliver By** date.

Step 2

The earliest standard delivery is added automatically, though you can change the date. If you have the option of expediting your payment, the **Rush Delivery** link will be visible under the **Deliver By** field.

You can also select the **Rush Delivery option by clicking the highlighted date within the expanded calendar.*



Step 3

Once selected, the Rush Payment date will display with the delivery fee. If you accept the fee, scroll to the bottom of the Payment Center page and click **Send Money**.

Step 4

Review your payment, if it is correct, click **Submit Payments**. You will receive a confirmation.

**If your biller accepts electronic payments, your payment will be received in the same day. If your biller does not, a check will be overnighted for you.*

